**STAFF DIRECTIONS:**

1. Fill out all grey fields on form for parent and/or donor

2. Make two copies of this form/receipt for front office records

3. Give one copy of this form to parent/donor

4. Give a copy to Pamela Clark-Raines.

**Arizona School Tax Credit Donation Form/Receipt**

GREY FIELDS ARE INTENDED FOR STAFF COMPLETION.

Date of Receipt: \_\_\_\_\_\_\_\_\_\_\_\_\_

School Name: Las Puertas Community School CTDS #: 10-82-27-000

Physical Address: 4560 S. Coach Dr., Tucson, AZ., 85714

Mailing address: P.O. Box 91313, Tucson, AZ 85752

**Must be received by April 15, 2016**

Name of Donor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Payment Method (please circle one): Cash Check Visa Mastercard (AmEx not accepted)

Credit card #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ exp date\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Check # (if applicable):\_\_\_\_\_\_\_\_\_\_\_ Amount of Donation: $\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I will be using this tax credit in income tax year 2015 \_\_\_\_\_ 2016 \_\_\_\_\_\_

Name of Student(s) (if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Thank you. Your contribution will go into the general fund for extra-curricular activities.

Signature of School Official Collecting Payment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 School Official Must Sign at Time of Donation

 Registrar, Dean of Students, or Principal

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dear Parents/Donors: Thank you for your generous donation. This receipt serves as the written

acknowledgement required by the Arizona Department of Revenue in order for you to take a charitable tax credit for income tax purposes. You must use the Arizona Form 322 - Credit for Fees Paid to Public School (http://www.azdor.gov/Forms/Credits.aspx).